



**Cattaraugus-Allegany Workforce Investment Board
Operations Oversight Committee**

Wednesday, January 27, 2010 ó 10 a.m.

WIB Office

Approved 3/24/2010

Committee Members In Attendance:

Theresa Schueckler ó Catt.-Allegany BOCES
Jesse Gugino ó JCC
Linda Spaulding- Chautauqua Co. Office of the Aging
Brad Monroe-Dresser-Rand
Hobie Rhinehart ó NYS United Teachers
Karen Comstock-Friendship Dairies
Bob Halady ó NYS VESID

Committee Members Excused:

Cesar Cabrera - NYSDOL
Christina John - Seneca Nation

Others In Attendance:

Bret Marvin - Catt. Co. DSS
Jerry Garmong-Allegany E&T
Cheyrl Tucker-Allegany ARC
Jill Whitfield- NYSDOL
Michele Lichy-Executive Director
Jason Miller-Fiscal and Program Monitor

Michele called the meeting to order at 10:04 a.m.

Minutes of September 16, 2009 Meeting

Motion by Jess Gugino; Second by Theresa Schueckler to approve the September 16, 2009 meeting minutes as presented.

All in Favor; Motion Carries.

Selection of a Chairperson

Michele began the meeting by asking for volunteers to be Chairperson for the committee. As the Executive Director, Michele should not be the one to run the meeting. Brad Monroe graciously volunteered for the position.

Eligible Training Provider Policies

Michele suggested some changes to the ETP policy regarding ITAs and the approval process of courses to be added by already Eligible Training Providers. Michele stated that the section on ITAs needs to be updated as the amount of an ITA has changed. She also recommended that perhaps all policies dealing with training should be combined into one comprehensive document

with sections for each area. The committee agreed that would be a good idea. Michele will work on a comprehensive document for the February meeting. In the meantime, Michele stated that she thinks there should be changes to the way that course approvals for current providers are approved and added. The committee agreed that the section of the policy regarding course approval for current Eligible Providers be changed to take the 5 day waiting period out and let the Executive Director make the decision and notify the committee of the action taken.

Demand Occupation List-Request for Addition

Michele stated that there is a request from BOCES to add Veterinary Technician to the Demand Occupation List. The Veterinary Technician occupation is a 2-year program resulting in an AAS degree. Michele explained that Veterinary Assistant was already on the list, and after further review, it was decided that what already exists on the list for this position is sufficient for what BOCES is offering.

TASK: At the March meeting the Committee will review the Demand Occupation list.

Performance Measures Negotiations

Michele discussed the conference call with DOL for the Performance Negotiations. Adult Average Earnings was originally set at \$12,625, our counter offer of \$12,300 was accepted, which would make 80% of the goal \$9,840. Our goal for Dislocated Worker Average Earnings was originally \$15,980; our counter offer was \$13,000. The state countered that with \$13,265 and this offer was accepted. This would make 80% of the goal \$10,612. The last measure to be finalized is the number of participants in training. The goal set by DOL originally for us was 582; we counter-offered 482. DOL informed us that we are currently at 344 participants in training. They then asked us to analyze PY08 and PY09 training participants to funding ó including TAA and customized funds as well as regular WIA to ensure that maximum dollars are being spent. They intend to use this data to lobby on our behalf to Karen Coleman. DOL provided us with the participant detail and Jason submitted preliminary data. DOL has since asked for further clarification, which Michele is working on and will be submitted later in the day. We do not know if and when this measure will be finalized.

Elevate America

The State is still in the process of coordinating the vouchers and has not given a concrete date as to when the program will be rolled out. DOL is awaiting a joint Microsoft and Governor's Office announcement. The agreement between Microsoft and the State has not yet been signed. Michele provided an overview of the program with additional input from Jill Whitfield.

TASK: Michele will gather all the information she has regarding Elevate America and disseminate it to the committee via e-mail.

Reports: One Stop Operator(new) and Services Report

Michele explained the addition of the Operator reporting at Board meetings and the parameters of the report. Jason distributed a hand out of the December 2009 Services Report and committee agreed that the combination of the services report and an oral report from the Centers would be a nice addition.

DPN Report

Cheyrl Tucker of Allegany ARC, who is the Allegany County DPN reported to the committed on her duties. Cheyrl said that she is currently working with 3 clients. She has worked with some referrals from the E&T who were basically looking for VESID services. Right now the awareness of the DPN in program in Allegany County is lacking. Cheyrl has started to get involved in the assessment of some DSS clients to see if they could benefit from DPN services. She also is in charge of VESID orientations for Allegany ARC and is using this as a referral source for the DPN.

TASK: Create an ad for DPN services for newspaper and/or radio to promote awareness of the services available.

Meeting Adjourned at 11:00 am.

Next Meeting

Wednesday February 24th, 2010 at 10 a.m. Location to be determined.